

PORT OF SKAMANIA COUNTY
RESOLUTION 1-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
PROVIDING FOR THE SIGNING OF WARRANTS

WHEREAS, Pat Albaugh, Executive Director is currently authorized to sign warrants for the Port of Skamania County; and

WHEREAS, Todd Kingston, Commissioner, District 3 is currently authorized to sign warrants for the Port of Skamania County; and

WHEREAS, To ensure efficiency in Port District operations the Port of Skamania County desires to continue to have two authorized signatories for warrants, and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County:

1. That all prior resolutions providing for the signing of warrants are hereby repealed; and
2. That Pat Albaugh, Executive Director, and Todd Kingston, Commissioner, District 3, are hereby authorized to sign warrants for the Port of Skamania County effective January 24, 2017.

PASSED IN SESSION THIS 24th day of January 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

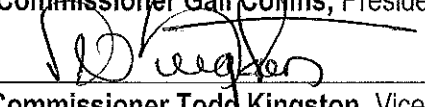
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 2-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
PROVIDING FOR THE ISSUANCE OF WARRANTS BEFORE APPROVAL BY THE COMMISSIONERS**

WHEREAS, prior approval of the Port of Skamania County Board of Commissioners for the expenditure of funds for certain operating expenses and other purposes (claims) is frequently made necessary by Federal and State statutes, contractual agreements, and other requirements; and

WHEREAS, the prepayment of such claims is specifically authorized by RCW 42.24.180 subject to certain conditions; and

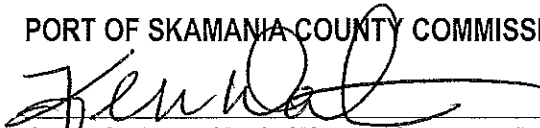
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that prepayment of claims in the amount of \$700,000 is approved for the calendar year 2017, subject to the following conditions:

1. The Executive Director and the Officer(s) designated to sign the warrants must have an official bond;
2. Contracting, hiring, purchasing, and disbursing policies that implement effective internal controls shall be maintained;
3. Documentation supporting claims paid and all checks issued in payment of claims shall be made available for review by the Port of Skamania County Board of Commissioners at its next regularly scheduled public meeting; and
4. If, upon review, the Port of Skamania County Board of Commissioners disapproves a paid claim, the Executive Director and/or other persons who signed the check shall jointly cause the disapproved claim to be recognized as a receivable of the Port and to pursue collection diligently until the amount disapproved is collected or until the Commission is satisfied and approves the claim.


PASSED IN SESSION THIS 24th day of January 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS


APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 3-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZING THE INVESTMENT OF FUNDS

WHEREAS, the Port periodically has funds that are available for investment, and

WHEREAS, it is in the best interest of the Port to invest such funds and receive interest thereon, and

WHEREAS, under RCW Chapter 39.59 Port Districts are given investment authority for their funds and monies in their custody, and

WHEREAS, the Treasurer of Skamania County is the Treasurer of the Port of Skamania County, and

WHEREAS, the Treasurer is authorized, with limitations, under RCW Chapter 39.58, to make investment deposits of any public funds available for investment when directed in writing by the Port, and

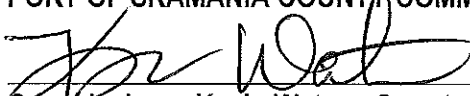
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County:

1. That all prior resolutions authorizing the investment of funds are hereby repealed; and
2. That Fran Breeding, Finance Manager, and Monica Masco, Auditor, and Kevin Waters Commissioner District 1, are hereby authorized to order the Treasurer to make deposits and withdrawals of Port funds and monies for the purpose of investment and to receive interest thereon, effective immediately.

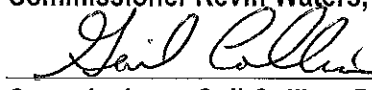
PASSED IN SESSION THIS 24th day of January 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

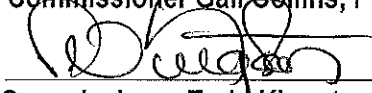
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY
RESOLUTION 4-2017

APPOINTMENT OF AGENT TO RECEIVE CLAIMS FOR DAMAGES
(RCW 4.96.020)

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under RCW 4.96; and

WHEREAS, the identity of the agent and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

WHEREAS, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under RCW 4.96.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Port of Skamania County appoints the agent listed below to receive any claims for damages made under RCW 4.96.

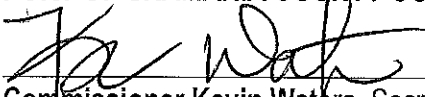
Agent Appointed:	Pat Albaugh
Office Address:	212 SW Cascade Avenue Stevenson, WA 98648
Business Hours:	Monday – Friday; 8 am – 5 pm

BE IT FURTHER RESOLVED, by the Board of the Port of Skamania County, the Finance Manager of the Port of Skamania County shall record this document with the Skamania County Auditor.

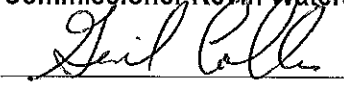
PASSED IN SESSION THIS 24th day of January 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

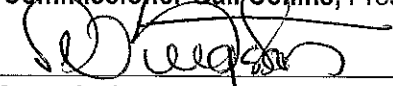
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 5-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
SETTING PORT COMMISSIONER COMPENSATION**

WHEREAS, the Port of Skamania County Board of Commissioners is a municipal corporation of the State of Washington; and

WHEREAS, the Port of Skamania County is governed by the Revised Code of Washington (RCW) Title 53 for Port Districts; and

WHEREAS, the RCW 53.12.260(2) Port commissioners shall receive additional compensation as follows: (a) Each commissioner of a port district with gross operating revenues of twenty-five million dollars or more in the preceding calendar year shall receive a salary of five hundred dollars per month, as adjusted for inflation by the office of financial management in subsection (4) of this section; and (b) each commissioner of a port district with gross operating revenues of from one million dollars to less than twenty-five million dollars in the preceding calendar year shall receive a salary of two hundred dollars per month, as adjusted for inflation by the office of financial management in subsection (4) of this section. ("...[4] The dollar thresholds for salaries and per diem compensation established in this section must be adjusted for inflation by the office of financial management every five years, beginning July 1, 2008, based upon changes in the consumer price index during that time period. 'Consumer price index' means, for any calendar year, that year's annual average consumer price index, for Washington state, for wage earners and clerical workers, all items, compiled by the bureau of labor and statistics, United States department of labor. If the bureau of labor and statistics develops more than one consumer price index for areas within the state, the index covering the greatest number of people, covering areas exclusively within the boundaries of the state, and including all items shall be used for the adjustments for inflation in this section. The office of financial management must calculate the new dollar threshold and transmit it to the office of the code reviser for publication in the Washington State Register at least one month before the new dollar threshold is to take effect.); and

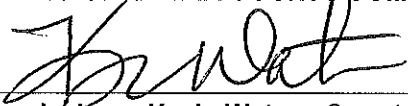
WHEREAS, the Port of Skamania County's gross operating revenue, as defined by RCW 53.12.005, for the year ended December 31, 2016 was over one million dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Port of Skamania County that, in addition to any per diem compensation allowed, the Port of Skamania County pay the Port Commissioners the \$254 per month salary on the first Staff Pay Day of each month during 2017.

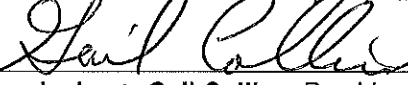
PASSED IN SESSION THIS 24th day of January 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

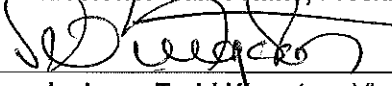
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 6-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZING THE PORT EXECUTIVE DIRECTOR
TO SELL AND CONVEY SURPLUS PROPERTY WITH LESS THAN \$10,000 VALUE

WHEREAS, from time to time it is necessary to surplus items no longer needed for Port District purposes, and;

WHEREAS; RCW 53.08.090 provides that the Port Commissioners may authorize the Port Executive Director to sell and convey property of less than \$10,000 in value;

NOW, THEREFORE, BE IT RESOLVED BY the Commissioners of the Port of Skamania County as follows:

Section 1 The Executive Director is authorized pursuant to RCW 53.08.090, to sell and convey surplus Port District property having a value of less than \$10,000.

Section 2 Prior to the sale or conveyance of property pursuant to this resolution, the Executive Director shall compile an itemized list of the property to be sold, together with the value placed on each item by the Executive Director. The list shall be submitted to the Port Commission, together with the Executive Director's written certification that the listed property is no longer needed for the Port District purposes.

Section 3 The Executive Director shall determine the methods, terms and conditions of sales made pursuant to this resolution. When less than the full purchase price is paid at the time of purchase, the sale shall comply with the limitations of RCW 53.08.091.

Section 4 Except as provided above, all sales made pursuant to this resolution shall be by public competitive sale, through open auction or sealed bids or in another commercially reasonable way (e.g. best offer after newspaper ad, Craigslist posting, eBay listing, etc.). The sale shall be advertised by the Executive Director at least fourteen (14) days prior to its occurrence.


Section 5 Property having a value in excess of \$10,000.00 shall not be divided into components of less than \$10,000 and sold pursuant to this resolution, unless the sale is authorized by the Commission and is by public competitive bid.

Section 6 This resolution shall be in force for the 2017 calendar year and shall expire on December 31, 2017.

PASSED IN SESSION THIS 24th day of January 2017.

APPROVED BY:

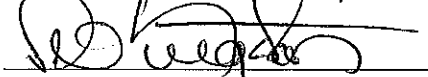
PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY
RESOLUTION 7-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AMENDING THE CELL PHONE POLICY IN THE PERSONNEL MANUAL

WHEREAS, The Port of Skamania County Board of Commissioners recognizes the need for a Personnel Manual, and previously approved the current version by Resolution 15-2010 with Amended Resolutions 9-2012, 14-2015, and 11-2016;

WHEREAS, The Port Manager has presented a revised Manual that incorporates updates to the Cell Phone Policy to the Board of Commissioners to be included in the Personnel Manual;

WHEREAS, The Board of Commissioners has reviewed the Cell Phone Policy with the revisions;

WHEREAS, The Board of Commissioners has determined it is in the best interest of the Port of Skamania County to implement these policy changes;

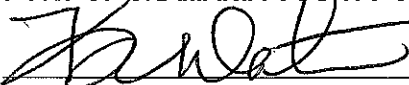
WHEREAS, This Resolution supersedes all past resolutions regarding policies set forth in the Port's personnel manual;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the Port of Skamania County, accepts the attached revisions, which will amend the Personnel Manual:

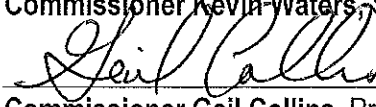
Personnel Manual Adopted: July 13, 2010
As amended and restated: January 24, 2017

PASSED IN SESSION THIS January 24, 2017.

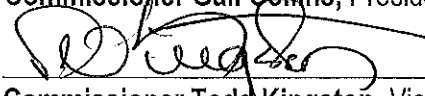
PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

VIII. CELL PHONE POLICY

Effective Date: July 26, 2011

Approval Document: Resolution 7-2017

PURPOSE

The Port of Skamania County (Port) hereby adopts a policy for the use of Port-owned cell phones and reimbursement for personal cell phones used for Port Business.

POLICY

This policy shall apply to all Port employees.

1. Cell phones are an important and necessary tool for certain employees to perform their job duties. For this purpose, the Commission will determine whether or not the Executive Director requires a Port-provided cell phone and whether or not a data plan is necessary. The Executive Director will be responsible for determining whether any employees require a Port-provided cost-effective cell phone and whether a data plan is needed.
2. An employee may make a request to the Executive Director to receive a cell phone reimbursement for use of their personal cell phone for Port related business. The Executive Director may make a similar request to the Commission. If approved, the Port will reimburse a maximum of \$40 for cell phone plans that do not utilize data and a maximum of \$60 for plans that do utilize data.
3. If an employee chooses a cell phone reimbursement over a Port-issued cell phone, the employee shall enter into a Cell Phone Contract with the Port, which must be active as long as a cell phone reimbursement is in place. (See Appendix 1: Cell Phone Reimbursement Contract) Port employees receiving a cell phone reimbursement are responsible for purchasing and maintaining the equipment and for payment of all bills and charges, to include accessories and taxes. Port employees should also be able to provide all billing statements as requested by the Port Executive Director or Finance Manager

PROCEDURE

1. Determination of Cell Phone Eligibility
 - a. Eligibility for either a Port-owned cell phone or a reimbursement for a personal cell phone is based on the need for frequent use of a cell phone as determined by the Executive Director and whether data service is advisable. If eligible, employees should submit a copy of their phone bill to the Finance Manager to determine the reimbursement rate.
 - b. Employees leaving Port employment must turn in Port-owned cell phones as part of their termination process. Employees transferring or promoting within the Port must re-establish their eligibility in their new position.

Appendix 1
Port of Skamania
Cell Phone Reimbursement Contract and Annual Certification

NAME OF EMPLOYEE: _____

EFFECTIVE DATE: _____

MONTHLY REIMBURSEMENT AMOUNT: _____

Notification:

Employees should be aware that all cell phones create data that is stored on the device, to include e-mails, text messages, and communication logs. When the cell phone is used for Port business that record is, in nearly every case, a public record, subject to possible disclosure under the Public Records Act. As such, all communications created or received using a Port cell phone and all data stored on the devices is the property of the Port and is subject to review by the Executive Director. It is the employee's responsibility to ensure that all cell phone data related to Port business is retained and all Port rules, regulations, policies and procedures are followed. Employees have no personal or property right in these communications and data and no expectation of privacy with regard to their use of Port communication devices. Port employees shall adhere to the Port Cell Phone Policy regarding using Port supplied or reimbursed cell phones for text messaging and by signing below the employee acknowledges having read the policy.

Employee Certification and Signature:

I certify that I will use the reimbursement funds toward the business use of my cell phone, and promptly report any changes in the level of those business expenses to my supervisor. The reimbursement does not constitute an increase to base pay, and will not be included in the calculation of percentage increases to base pay due to annual raises, job upgrades, bonuses, benefits based on a percentage of salary, etc. I further certify that I have read, understood and intend to comply with the Port of Skamania Cell Phone Policy dated: January 17, 2017 and all Port rules, regulations, policies and procedures as they may apply.

Employee Signature: _____ Date: _____

I certify that the requested reimbursement is needed for this employee to cover work related expenditures due to cell phone communications, as described above.

Executive Director Signature: _____ Date: _____

This contract is:

- A new contract
- Replaces an existing contract
- Annual certification

PAYROLL USE:

Pay period effective: _____ Entered by: _____

PORT OF SKAMANIA COUNTY
RESOLUTION 8-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
DECLARATION OF EMERGENCY DUE TO SEVERE WEATHER DAMAGE

WHEREAS, beginning January 17, 2017 and continuing through January 19, 2017 the Port of Skamania County experienced excessive snow, freezing rain, and ice accumulations that created emergency conditions, and;

WHEREAS, trees have sustained severe damage on all Port owned property, buildings show signs of damage to include roof leaks and gas leaks, and Port tenants report difficulty in carrying out regular business as a result of ice and snow accumulations and/or property damage; and

WHEREAS, on January 19, 2017, in compliance with the Delegation of Authority Resolution No. 12-2008 adopted by the Commission on November 25, 2008, and Washington State statutes RCW 39.04.020, RCW 39.04.280, and RCW 53.08.120, the Executive Director of the Port of Skamania declared an emergency situation exists which presents a real, immediate threat to the proper performance of essential functions and will likely result in material loss and damage to property, bodily injury, or loss of life if immediate action is not taken, and;

WHEREAS, the Governor of Washington declared a state of emergency through Proclamation 17-01 dated January 13, 2017, due to severe winter storms and ice;

WHEREAS, repairs must be performed immediately, and the Executive Director waives the competitive bidding requirements and authorizes the award of all necessary contracts to address this emergency situation, and;

NOW, THEREFORE, the Port Commission does resolve as follows:

Section 1. The Declaration of Emergency issued by the Executive Director on January 19, 2017 due to severe weather damage to Port buildings and property from the ice and wind storms on January 17, 18 and 19, 2017 is ratified.

Section 2. The Commission invokes the exception for competitive bidding per RCW 39.04.280 to waive the competitive bidding requirements and authorize the award of all necessary contracts to address this emergency situation.

Section 3. The declaration of emergency set forth in Section 1 shall terminate when the Executive Director determines there is no longer a threat to the health, welfare, or safety of individuals on Port property.

Section 4. The Port of Skamania County supports the City and County's decision to activate the Skamania County Comprehensive Emergency Plan and use of the emergency powers granted pursuant to that plan.

Port of Skamania County
RESOLUTION 9-2017

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
ACCEPTING AND APPROVING THE 2017 SUPPLEMENTAL BUDGET

Recitals

WHEREAS, the Port of Skamania County has revenues and expenditures unknown at the time of passing the 2017 budget; and

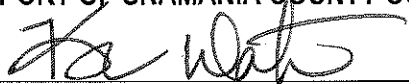
WHEREAS, pursuant to RCW 53.35.050, the Port has the authority to revise or supplement its budget;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the attached Supplemental Budget for 2017 is accepted and approved (Exhibit A).

PASSED IN SESSION THIS 21st day of March 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Executive Director, Pat Albaugh

Port of Skamania County
2017 Supplemental
General Fund Budget and Tax Levy

Exhibit A

March 21, 2017

	Revenue	Expense
Marine Terminal	\$ 32,559	\$ 21,458
Capital Contributions/Expenditures	\$ 766,794	\$ 1,269,570
Property Lease/Rental	\$ 727,208	\$ 482,099
Nonrevenues	\$ -	\$ -
General and Administrative	\$ -	\$ 400,424
Nonexpenses	\$ -	\$ 173,501
Reserves	\$ 582,388	\$ -
Nonoperating	\$ 8,960	\$ 23,802
Property Tax Revenue	\$ 252,945	\$ -
TOTAL	\$ 2,370,854	\$ 2,370,854

Port of Skamania County
RESOLUTION 10-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
ELIMINATING HEALTH INSURANCE FOR PORT COMMISSIONERS IN FUTURE TERMS**

WHEREAS, this Resolution supersedes all previous resolutions to include 04-95, 08-99, 12-2011, and 13-2016 regarding the authorization of health insurance for Port Commissioners; and

WHEREAS, in order to make any reduction or elimination of health insurance benefits for Commissioners, RCW53.08.170 grants the authority to the Board of Commissioners to pass a resolution to reduce or eliminate these benefits; and

WHEREAS, the Port of Skamania desires to eliminate health insurance for Commissioners as a benefit;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that pursuant to RCW53.08.170 the Port of Skamania hereby eliminates health insurance as a provided benefit to the Commissioners effective January 1, 2018. However, Commissioners currently receiving health insurance benefits through the Port of Skamania will continue to receive those benefits through December 31, 2017.

PASSED IN SESSION THIS March 21st, 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)

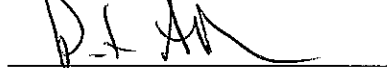


Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 11-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY PROVIDING
FOR THE ISSUANCE OF WARRANTS BEFORE APPROVAL BY THE COMMISSIONERS**

WHEREAS, this Resolution supersedes and repeals all previous resolutions to include 2-2017 regarding the Issuance of Warrants; and

WHEREAS, prior approval of the Port of Skamania County Board of Commissioners for the expenditure of funds for certain operating expenses and other purposes (claims) is frequently made necessary by Federal and State statutes, contractual agreements, and other requirements; and

WHEREAS, the prepayment of such claims is specifically authorized by RCW 42.24.180 subject to certain conditions; and

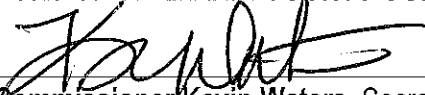
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that prepayment of claims in the amount of \$900,000 is approved for the calendar year 2017, subject to the following conditions:

1. The Executive Director and the Officer(s) designated to sign the warrants must have an official bond;
2. Contracting, hiring, purchasing, and disbursing policies that implement effective internal controls shall be maintained;
3. Documentation supporting claims paid and all checks issued in payment of claims shall be made available for review by the Port of Skamania County Board of Commissioners at its next regularly scheduled public meeting; and
4. If, upon review, the Port of Skamania County Board of Commissioners disapproves a paid claim, the Executive Director and/or other persons who signed the check shall jointly cause the disapproved claim to be recognized as a receivable of the Port and to pursue collection diligently until the amount disapproved is collected or until the Commission is satisfied and approves the claim.

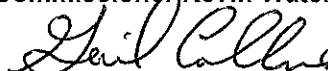
PASSED IN SESSION THIS 19th day of September 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

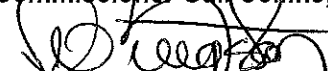
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 13-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
REGARDING THE COMMISSIONER HEALTH INSURANCE POLICY**

WHEREAS, this Resolution supersedes and repeals all previous resolutions to include 04-95, 08-99, 12-2011, 13-2016, regarding the authorization of health insurance for Port Commissioners; and


WHEREAS, this Resolution amends resolution 10-2017 regarding the elimination of health insurance as a paid benefit for Port Commissioners, and

WHEREAS, RCW 53.08.170 allows for ports to provide health insurance to their commissioners, and


NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that pursuant to RCW 53.08.170 the Port of Skamania hereby authorizes each Commissioner the option to be covered by the Port's health insurance plan, PROVIDED HOWEVER, any Commissioner choosing to be covered by health insurance hereby agrees to pay in full all premiums and other direct costs related to that commissioner's health insurance coverage. All premiums must be paid in full at least fifteen (15) prior to the date the premium payment is due to the Port's insurer. In the event any premium is not received in full by that date, the Port shall immediately discontinue coverage for that commissioner.

PASSED IN SESSION THIS November 21, 2017.

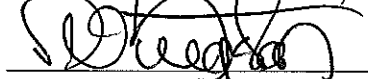
PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)

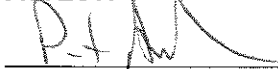


Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 14-2017

**A Resolution of the Board of Commissioners of the Port of Skamania County
Accepting and Approving the 2018 Property Tax Levy**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of a public hearing held November 21, 2017 to consider the budget of the Port of Skamania County for the 2018 calendar year pursuant to RCW 84.55.120; and

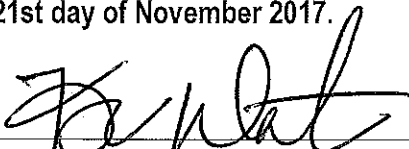
WHEREAS, the Port of Skamania County Board of Commissioners after hearing and duly considering all relevant evidence and testimony presented, has determined that the Port District does require an increase in revenues from the regular property tax levy from the previous year, and does require the increase in property tax revenue resulting from the addition of new construction and improvements to property, or any increase in the value of state assessed property in order to discharge the expected expenses and obligations of the Port of Skamania County, and

WHEREAS, the population of the Port District is less than 10,000;


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY that the Board authorizes a regular property tax levy for 2018 of \$255,474.48, which is an increase of \$2,529.45 and 1 percent over the \$252,945.03 collected in 2017, plus an increase amount, resulting from the addition of new construction and improvements to property, of \$2,889.87, and an increase amount in the value of state assessed property of \$1,306.38.

PASSED IN REGULAR SESSION THIS 21st day of November 2017.

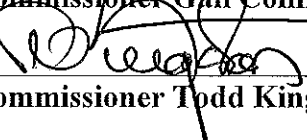
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Gail Collins,
(Name)

Chairman, Board of Commissioners, for Port of Skamania, do hereby certify to
(Title) (District Name)

the Skamania County legislative authority that the Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2018 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 11/21/17 :
(Date of Public Hearing)

Regular Levy: \$259,670.73
(State the total dollar amount to be levied)

Excess Levy: \$0.00
(State the total dollar amount to be levied)

Refund Levy: \$0.00
(State the total dollar amount to be levied)

Signature: Gail Collins

Date: 11/21/17

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 15-2017

**A Resolution of the Board of Commissioners of the Port of Skamania County
Accepting and Approving the 2018 Budget**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners on November 21, 2017 approved a Budget for 2018, copy attached, and

WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of the budget review held on October 20, 2017 and the public hearing held on November 21, 2017 to consider the Preliminary General Fund Budget including property tax levy revenue, for the 2018 calendar year, and

WHEREAS, the Port of Skamania County Board of Commissioners after hearing and after duly considering all relevant evidence and testimony presented, has passed Resolution 14-2017, Property Tax Levy for 2018, and


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the attached and incorporated herein Budget for 2018 is accepted and approved.

PASSED THIS SESSION THIS 21st day of November 2017.

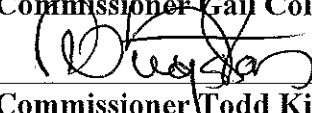
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
2018
General Fund Budget and Tax Levy

November 21, 2017

	Revenue	Expense
Marine Terminal	\$ 28,236	\$ 19,309
Capital Contributions/Expenditures	\$ 751,294	\$ 1,321,800
Property Lease/Rental	\$ 815,464	\$ 514,233
Nonrevenues	\$ -	\$ -
General and Administrative	\$ -	\$ 323,450
Nonexpenses	\$ -	\$ 175,122
Reserves	\$ 452,532	\$ -
Nonoperating	\$ 66,635	\$ 19,918
Property Tax Revenue	\$ 259,671	\$ -
TOTAL	\$ 2,373,832	\$ 2,373,832

Port of Skamania County
RESOLUTION 16-2017

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY PROVIDING
FOR THE ISSUANCE OF WARRANTS BEFORE APPROVAL BY THE COMMISSIONERS**

WHEREAS, this Resolution supersedes and repeals all previous resolutions to include 2-2017 and 11-2017 regarding the Issuance of Warrants; and

WHEREAS, prior approval of the Port of Skamania County Board of Commissioners for the expenditure of funds for certain operating expenses and other purposes (claims) is frequently made necessary by Federal and State statutes, contractual agreements, and other requirements; and

WHEREAS, the prepayment of such claims is specifically authorized by RCW 42.24.180 subject to certain conditions; and

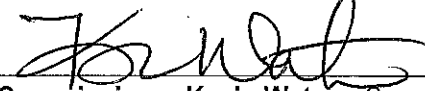
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that prepayment of claims in the amount of \$950,000 is approved for the calendar year 2017, subject to the following conditions:

1. The Executive Director and the Officer(s) designated to sign the warrants must have an official bond;
2. Contracting, hiring, purchasing, and disbursing policies that implement effective internal controls shall be maintained;
3. Documentation supporting claims paid and all checks issued in payment of claims shall be made available for review by the Port of Skamania County Board of Commissioners at its next regularly scheduled public meeting; and
4. If, upon review, the Port of Skamania County Board of Commissioners disapproves a paid claim, the Executive Director and/or other persons who signed the check shall jointly cause the disapproved claim to be recognized as a receivable of the Port and to pursue collection diligently until the amount disapproved is collected or until the Commission is satisfied and approves the claim.

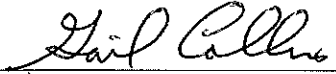
PASSED IN SESSION THIS 19th day of December 2017.

PORT OF SKAMANIA COUNTY COMMISSIONERS

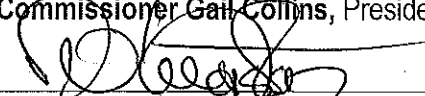
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director