

PORT OF SKAMANIA COUNTY
RESOLUTION 1-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
PROVIDING FOR THE SIGNING OF WARRANTS**

WHEREAS, Pat Albaugh, Executive Director is currently authorized to sign warrants for the Port of Skamania County; and

WHEREAS, Todd Kingston, Commissioner, District 3 is currently authorized to sign warrants for the Port of Skamania County; and

WHEREAS, To ensure efficiency in Port District operations the Port of Skamania County desires to continue to have two authorized signatories for warrants, and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County:

1. That all prior resolutions providing for the signing of warrants are hereby repealed; and
2. That Pat Albaugh, Executive Director, and Todd Kingston, Commissioner, District 3, are hereby authorized to sign warrants for the Port of Skamania County effective January 16, 2018.

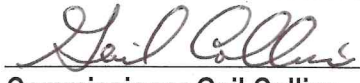
PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

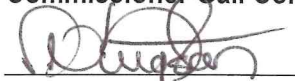
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)

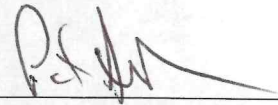


Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice Pres. (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 2-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
PROVIDING FOR THE ISSUANCE OF WARRANTS BEFORE APPROVAL BY THE COMMISSIONERS**

WHEREAS, prior approval of the Port of Skamania County Board of Commissioners for the expenditure of funds for certain operating expenses and other purposes (claims) is frequently made necessary by Federal and State statutes, contractual agreements, and other requirements; and

WHEREAS, the prepayment of such claims is specifically authorized by RCW 42.24.180 subject to certain conditions; and

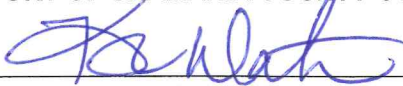
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that prepayment of claims in the amount of \$750,000 is approved for the calendar year 2018, subject to the following conditions:

1. The Executive Director and the Officer(s) designated to sign the warrants must have an official bond;
2. Contracting, hiring, purchasing, and disbursing policies that implement effective internal controls shall be maintained;
3. Documentation supporting claims paid and all checks issued in payment of claims shall be made available for review by the Port of Skamania County Board of Commissioners at its next regularly scheduled public meeting; and
4. If, upon review, the Port of Skamania County Board of Commissioners disapproves a paid claim, the Executive Director and/or other persons who signed the check shall jointly cause the disapproved claim to be recognized as a receivable of the Port and to pursue collection diligently until the amount disapproved is collected or until the Commission is satisfied and approves the claim.

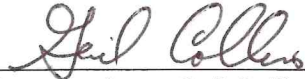
PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:

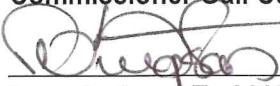


Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)

ATTEST:



Commissioner Todd Kingston, Vice President (District 3)



Pat Albaugh, Executive Director

Port of Skamania County

RESOLUTION 3-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZING THE INVESTMENT OF FUNDS**

WHEREAS, the Port periodically has funds that are available for investment, and

WHEREAS, it is in the best interest of the Port to invest such funds and receive interest thereon, and

WHEREAS, under RCW Chapter 39.59 Port Districts are given investment authority for their funds and monies in their custody, and

WHEREAS, the Treasurer of Skamania County is the Treasurer of the Port of Skamania County, and

WHEREAS, the Treasurer is authorized, with limitations, under RCW Chapter 39.58, to make investment deposits of any public funds available for investment when directed in writing by the Port, and


NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County:

1. That all prior resolutions authorizing the investment of funds are hereby repealed; and
2. That Cindy Bradley, Finance Manager, and Monica Masco, Auditor, and Kevin Waters Commissioner District 1, are hereby authorized to order the Treasurer to make deposits and withdrawals of Port funds and monies for the purpose of investment and to receive interest thereon, effective immediately.


PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

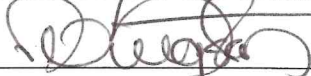
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY
RESOLUTION 4-2018

APPOINTMENT OF AGENT TO RECEIVE CLAIMS FOR DAMAGES
(RCW 4.96.020)

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under RCW 4.96; and

WHEREAS, the identity of the agent and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

WHEREAS, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under RCW 4.96.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Port of Skamania County appoints the agent listed below to receive any claims for damages made under RCW 4.96.

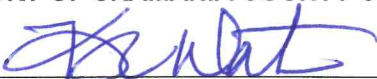
Agent Appointed:	Pat Albaugh
Office Address:	212 SW Cascade Avenue Stevenson, WA 98648
Business Hours:	Monday – Friday; 8 am – 5 pm

BE IT FURTHER RESOLVED, by the Board of the Port of Skamania County, the Finance Manager of the Port of Skamania County shall record this document with the Skamania County Auditor.

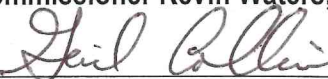
PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

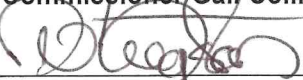
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)

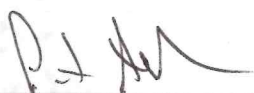


Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY
RESOLUTION 4-2018

APPOINTMENT OF AGENT TO RECEIVE CLAIMS FOR DAMAGES
(RCW 4.96.020)

WHEREAS, pursuant to the provisions of RCW 4.96.020 the governing body of each local governmental entity shall appoint an agent to receive any claim for damages made under RCW 4.96; and

WHEREAS, the identity of the agent and the address where he or she may be reached during the normal business hours of the local governmental entity are public records and shall be recorded with the auditor of the county in which the entity is located; and

WHEREAS, all claims for damages against a local governmental entity, or against any local governmental entity's officers, employees, or volunteers, acting in such capacity, shall be presented to the agent within the applicable period of limitations within which an action must be commenced; and

WHEREAS, the failure of a local governmental entity to comply with the requirements of this section precludes that local governmental entity from raising a defense under RCW 4.96.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Port of Skamania County appoints the agent listed below to receive any claims for damages made under RCW 4.96.

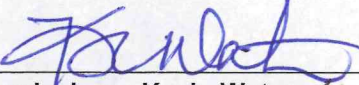
Agent Appointed: Pat Albaugh
Office Address: 212 SW Cascade Avenue
Stevenson, WA 98648
Business Hours: Monday – Friday; 8 am – 5 pm

BE IT FURTHER RESOLVED, by the Board of the Port of Skamania County, the Finance Manager of the Port of Skamania County shall record this document with the Skamania County Auditor.

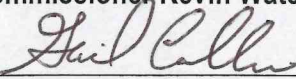
PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:

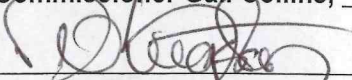


Commissioner Kevin Waters, Secretary (District 1)

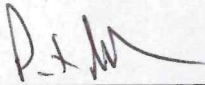


Commissioner Gail Collins, President (District 2)

ATTEST:



Commissioner Todd Kingston, Vice President (District 3)



Pat Albaugh, Executive Director

ATTEST: I, Pat Albaugh, EXECUTIVE DIRECTOR OF THE PORT OF SKAMANIA COUNTY, HEREBY DO CERTIFY THIS IS A DUPLICATE ORIGINAL OF RESOLUTION NO. 4-2018.

Port of Skamania County
RESOLUTION 5-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
SETTING PORT COMMISSIONER COMPENSATION**

WHEREAS, the Port of Skamania County Board of Commissioners is a municipal corporation of the State of Washington; and

WHEREAS, the Port of Skamania County is governed by the Revised Code of Washington (RCW) Title 53 for Port Districts; and

WHEREAS, the RCW 53.12.260(2) Port commissioners shall receive additional compensation as follows: (a) Each commissioner of a port district with gross operating revenues of twenty-five million dollars or more in the preceding calendar year shall receive a salary of five hundred dollars per month, as adjusted for inflation by the office of financial management in subsection (4) of this section; and (b) each commissioner of a port district with gross operating revenues of from one million dollars to less than twenty-five million dollars in the preceding calendar year shall receive a salary of two hundred dollars per month, as adjusted for inflation by the office of financial management in subsection (4) of this section. ("...[4] The dollar thresholds for salaries and per diem compensation established in this section must be adjusted for inflation by the office of financial management every five years, beginning July 1, 2008, based upon changes in the consumer price index during that time period. 'Consumer price index' means, for any calendar year, that year's annual average consumer price index, for Washington state, for wage earners and clerical workers, all items, compiled by the bureau of labor and statistics, United States department of labor. If the bureau of labor and statistics develops more than one consumer price index for areas within the state, the index covering the greatest number of people, covering areas exclusively within the boundaries of the state, and including all items shall be used for the adjustments for inflation in this section. The office of financial management must calculate the new dollar threshold and transmit it to the office of the code reviser for publication in the Washington State Register at least one month before the new dollar threshold is to take effect.); and

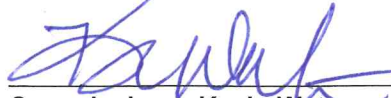
WHEREAS, the Port of Skamania County's gross operating revenue, as defined by RCW 53.12.005, for the year ended December 31, 2017 was over one million dollars; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Port of Skamania County that, in addition to any per diem compensation allowed, the Port of Skamania County pay the Port Commissioners the \$254 per month salary on the first Staff Pay Day of each month during 2018.


PASSED IN SESSION THIS 16th day of January 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

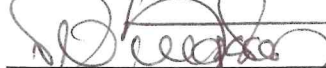
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 6-2018

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZING THE PORT EXECUTIVE DIRECTOR
TO SELL AND CONVEY SURPLUS PROPERTY WITH LESS THAN \$10,000 VALUE

WHEREAS, from time to time it is necessary to surplus items no longer needed for Port District purposes, and;

WHEREAS; RCW 53.08.090 provides that the Port Commissioners may authorize the Port Executive Director to sell and convey property of less than \$10,000 in value;

NOW, THEREFORE, BE IT RESOLVED BY the Commissioners of the Port of Skamania County as follows:

Section 1 The Executive Director is authorized pursuant to RCW 53.08.090, to sell and convey surplus Port District property having a value of less than \$10,000.

Section 2 Prior to the sale or conveyance of property pursuant to this resolution, the Executive Director shall compile an itemized list of the property to be sold, together with the value placed on each item by the Executive Director. The list shall be submitted to the Port Commission, together with the Executive Director's written certification that the listed property is no longer needed for the Port District purposes.

Section 3 The Executive Director shall determine the methods, terms and conditions of sales made pursuant to this resolution. When less than the full purchase price is paid at the time of purchase, the sale shall comply with the limitations of RCW 53.08.091.

Section 4 Except as provided above, all sales made pursuant to this resolution shall be by public competitive sale, through open auction or sealed bids or in another commercially reasonable way (e.g. best offer after newspaper ad, Craigslist posting, eBay listing, etc.). The sale shall be advertised by the Executive Director at least fourteen (14) days prior to its occurrence.

Section 5 Property having a value in excess of \$10,000.00 shall not be divided into components of less than \$10,000 and sold pursuant to this resolution, unless the sale is authorized by the Commission and is by public competitive bid.

Section 6 This resolution shall be in force for the 2018 calendar year and shall expire on December 31, 2018.

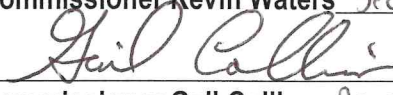
PASSED IN SESSION THIS 16th day of January 2018.

APPROVED BY:

PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, *Secretary* (District 1)



Commissioner Gail Collins, *President* (District 2)



Commissioner Todd Kingston, *Vice President* (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 7-2018

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZATION TO MANAGE THE PORT U.S.P.S. ACCOUNT

PURPOSE OF THE RESOLUTION: MEET THE OFFICIAL REQUIREMENTS OF THE STEVENSON, WA UNITED STATES POST OFFICE TO DESIGNATE AN AUTHORIZED PORT U.S.P.S. ACCOUNT MANAGER IN ORDER TO UPDATE THE AUTHORIZED PORT EMPLOYEE ROSTER ON FILE.

WHEREAS, the Port of Skamania Commission has authorized the Finance Manager, to manage accounts on behalf of the Port of Skamania; and

WHEREAS, from time to time personnel changes and organizational restructuring occur throughout the organization;

NOW, THEREFORE BE IT RESOLVED by the Port of Skamania Commission that the individuals in the following positions are authorized to sign-off on the Port of Skamania United States Postal Service accounts: Executive Director Pat Albaugh and Finance Manager Cindy Bradley.

PASSED IN SESSION THIS 20th day of February 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:

ABSENT

Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 8-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
DECLARING PORT PROPERTY SURPLUS TO THE NEEDS OF THE PORT OF SKAMANIA COUNTY**

WHEREAS, the Port of Skamania County owns certain property consisting of a 2000 Ford Explorer, vehicle identification number #1FMZU72X1YUB64968; and,

WEREAS, the Port of Skamania County has determined 2000 Ford Explorer to be surplus to Port district purposes,

NOW, THEREFORE, IT IS RESOLVED BY the Commissioners of the Port of Skamania County, that the 2000 Ford Explorer is hereby declared surplus for the reason it is no longer needed, and the Executive Director is hereby authorized to sell or otherwise convey the property in a commercially reasonable manner, in the best interests of the Port.

Estimated value: \$702.00

PASSED IN SESSION THIS 15th day of May 2018.

APPROVED BY:

PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)




Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY
RESOLUTION 9-2018

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AUTHORIZING A SPENDING LIMIT

WHEREAS, the Executive Director is currently authorized to make business related decisions for the Port of Skamania County; and

WHEREAS, employees of the Port of Skamania from time to time need to purchase equipment, supplies, and services in furtherance of Port business; and

WHEREAS, to ensure efficiency it is necessary to authorize a contractual spending limit for the Port manager under which they do not need to seek Commission approval; and

NOW, THEREFORE BE IT RESOLVED by the Board of Commissioners of the Port of Skamania County that the Executive Director is authorized to enter into and sign contracts to purchase equipment, supplies, and services obligating the Port up to a maximum of \$10,000.00 without prior approval of the Commission. This authority is specific to the Executive Director, Pat Albaugh, and may not be delegated.

PASSED IN SESSION THIS 15th day of May 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

**Port of Skamania County
RESOLUTION No. 10-2018**

**A RESOLUTION ADOPTING A BILLING, PAYMENT, COLLECTION AND ACCOUNTS RECEIVABLE
AGING POLICY FOR THE PORT OF SKAMANIA COUNTY.**

WHEREAS, the Port of Skamania Board of Commissioners recognize the importance of implementing a policy as Management of Accounts Receivable processes to include billing, payment, collection & accounts receivable aging policy; and

WHEREAS, a policy has been developed to establish official procedures and guidelines of the management process; and


WHEREAS, The Port of Skamania County Finance Manager, Port Executive Director and Commissioners have discussed and reviewed said policy; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Port of Skamania County hereby adopt the Billing, Payment, Collection and Accounts Receivable Aging Policy dated July 2018 (see exhibit A).

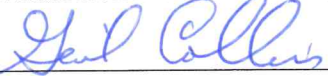
PASSED IN SESSION THIS 17th day of July 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS


APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 11-2018

AUTHORIZATION TO WRITE OFF BAD DEBT/ACCOUNTS RECEIVABLES

WHEREAS, the Port of Skamania charges monthly lease rates to the Port of Skamania tenants, as well as utilities, docking fees and fees assessed against the leased premises; and,

WHEREAS, the Port of Skamania has on its books numerous delinquent accounts for past due lease payments and/or utilities, docking fees and fees assessed disputed by tenants; and

WHEREAS, the Port of Skamania Commission recognizes that the ability of the Port of Skamania to effectively collect on outstanding lease payments and/or overdue utilities, docking fees and/or fees assessed has become a cumbersome activity, and the likelihood of collecting is extremely minimal; and

WHEREAS, many of the delinquent accounts for outstanding lease payments and/or overdue utilities, docking fees and/or fees assessed are still maintained as available revenue on the accounts receivable ledgers of the Port of Skamania; and

WHEREAS, it is the desire of the Port of Skamania and the Commissioners to clean up the financial records and books of the Port of Skamania and avoid the carry-over of accounts receivables as available revenue, which stand a minimal possibility of collection; and

WHEREAS, the Port Commissioners has determined that writing off delinquent accounts receivables would clear up the books and financial records of the Port of Skamania County; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Port of Skamania County Commissioners does hereby authorize the Port of Skamania to take appropriate action to write off the accounts listed on Exhibit "A" which is attached hereto and incorporated herein; and

BE IT FURTHER RESOLVED that the Board of Commissioners of the Port of Skamania does hereby authorize the Port of Skamania Finance Manager to take whatever action is deemed appropriate to remove as available revenue from the financial books and records of the Port of Skamania those accounts receivables listed on Exhibit "A" which is attached hereto and incorporated herein.

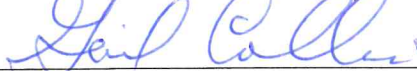
PASSED IN SESSION THIS 17th day of July 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS


APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION No. 12-2018

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AMENDING THE SAFETY & WELLNESS POLICY**

WHEREAS, The Port of Skamania County Board of Commissioners recognizes the need for a Safety & Wellness Policy, and previously approved the current version by resolution 7-2008; and approved the current version by resolution

WHEREAS, The Board of Commissioners has reviewed the Safety & Wellness Policy with revisions presented by the Port Executive Director; and

WHEREAS, the Board of Commissioners has determined it is in the best interest of the Port of Skamania County to implement this amended policy;

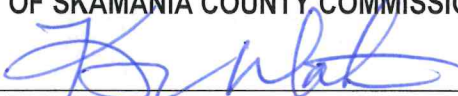
NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Port of Skamania County accepts the Safety & Wellness Policy.

WHEREAS; THIS Resolution supersedes all past resolutions regarding policies set forth in the Port's Safety & Wellness Policy.

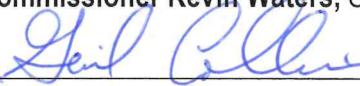
PASSED IN SESSION THIS 17th day of July 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

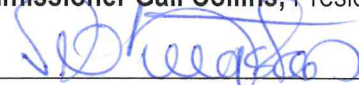
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 13-2018

**A RESOLUTION ACCEPTING AS COMPLETE THE NUTTER CONSTRUCTION
CONTRACT FOR THE STEVENSON SHORELINE RESTORATION PROJECT
STEVENSON, WASHINGTON**

Recitals

WHEREAS, the Port of Skamania County contracted with Nutter Corporation on January 9, 2018, to perform shoreline restoration of the Stevenson Shoreline located in Stevenson, WA as defined in the Small Works Roster Project bid documents dated November 22, 2017; and

WHEREAS, The Port's Executive Director Pat Albaugh, and Project Manager Brian Bair, and Russ Marks, Nutter representative met on March 6th, 2018 for a final inspection upon the completion of the construction;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Contract for the Stevenson Shoreline Restoration Small Works Roster Project, by Nutter Corporation, for a total of \$247,047.12, including sales tax, is completed and accepted on July 17, 2018.

PASSED IN SESSION THIS 17th day of July 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS

APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

RESOLUTION 15-2018
Port of Skamania County Board of Commissioners
Accepting Revisions to the Comprehensive Scheme of Harbor Improvements

Recitals

WHEREAS, the Port of Skamania County (Port) is a municipal corporation of the State of Washington; and

WHEREAS, as provided in RCW 53.20.010, the Port has adopted a Comprehensive Scheme of Harbor Improvements (Comprehensive Scheme), dated January 4, 1966, as amended from time to time; and

WHEREAS, the Port's Board of Commissioners deems it in the best interests of the Port to revise said Comprehensive Scheme; and

WHEREAS, public workshop was held on August 21, 2018 to discuss with the Port Commission and the general public the proposed revisions to the Comprehensive Scheme; and

WHEREAS, on August 21, 2018 a public hearing on the Comprehensive Scheme revision was held in accordance with RCW 53.25, and the notice provision of RCW 53.20.020 has been satisfied; and

WHEREAS, the Port Commission finds the full and complete Port of Skamania County Comprehensive Scheme of Harbor Improvements should be revised as provided below.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Port of Skamania County:

1. Adopts the document attached as Exhibit A hereto and incorporated by reference as the Comprehensive Scheme of Harbor Improvements of the Port of Skamania County until such time as the same is modified pursuant to law.
2. To the extent prior resolutions creating or amending the Comprehensive Scheme are inconsistent with the Comprehensive Scheme attached as Exhibit A, those resolutions of the Port Commission are superseded. To the extent that resolutions are consistent, they shall remain in full force and effect.
3. This resolution shall take effect immediately upon its adoption by the Port Commission at the meeting whose date appears below.

PASSED IN SESSION THIS 16th day of October 2018.

APPROVED BY:

PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 14-2018

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY
AMENDING THE PORT PERSONNEL MANUAL

WHEREAS, The Port of Skamania County has maintained a Personnel Policy regarding its internal operation, and the Port Commissioners of the Port of Skamania County deem it in the best interest of the Port to update the Personnel Policy from time to time, and

WHEREAS, the July 13, 2010 issuance of the Personnel Policy has been amended several times over the years; and

WHEREAS, the Port Executive Director commissioned a professional Human Resources company to review the Port's Personnel Policies and make suggestions regarding necessary updates to remain in accordance with the law and public agency best practices; and

WHEREAS, Port staff and the Board of Commissioners have had the opportunity to review and revise the updated manual on multiple occasions;

NOW, THEREFORE BE IT RESOLVED that the Board of Commissioners of the Port of Skamania County hereby updates the Personnel Policy in its entirety as attached:

PASSED IN SESSION THIS 16th Day of October, 2018.

APPROVED BY:

PORT OF SKAMANIA COUNTY COMMISSIONERS



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 16-2018

**A Resolution of the Board of Commissioners of the Port of Skamania County
Accepting and Approving the 2019 Property Tax Levy**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of a public hearing held November 20, 2018 to consider the budget of the Port of Skamania County for the 2019 calendar year pursuant to RCW 84.55.120; and

WHEREAS, the Port of Skamania County Board of Commissioners after hearing and duly considering all relevant evidence and testimony presented, has determined that the Port District does require an increase in revenues from the regular property tax levy from the previous year, and does require the increase in property tax revenue resulting from the addition of new construction and improvements to property, or any increase in the value of state assessed property in order to discharge the expected expenses and obligations of the Port of Skamania County, and

WHEREAS, the population of the Port District is less than 10,000;


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY that the Board authorizes a property tax levy for 2019 of \$307,369.10, which is \$2,596.71 one percent (1%) over the \$259,670.73 2018 levy; as well as collecting the 2018 banked capacity since 1985 of \$45,101.66 for a total increase of 18.3688% over 2018. In addition an increased amount, resulting from the addition of new construction and improvements to property, of \$3,757.70, and an increase amount in the value of state assessed property to be supplied by the County Assessor at a later date shall be collected.

PASSED IN REGULAR SESSION THIS 20th day of November 2018.

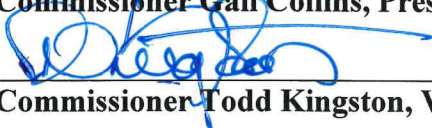
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 17-2018

**A Resolution of the Board of Commissioners of the Port of Skamania County
Accepting and Approving the 2019 Budget**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners on November 20, 2018 approved a Budget for 2019, copy attached, and


WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of the budget review held on October 16, 2018 and the public hearing held on November 20, 2018 to consider the Preliminary General Fund Budget including property tax levy revenue, for the 2019 calendar year, and

WHEREAS, the Port of Skamania County Board of Commissioners after hearing and after duly considering all relevant evidence and testimony presented, has passed Resolution 16-2018, Property Tax Levy for 2019, and


NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the attached and incorporated herein Budget for 2019 is accepted and approved.

PASSED THIS SESSION THIS 20th day of November 2018.

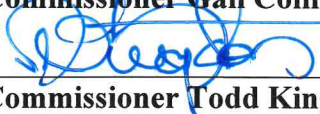
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Port of Skamania County
RESOLUTION 18-2018

**A RESOLUTION ACCEPTING AS COMPLETE THE GRADE WORX
CONSTRUCTION CONTRACT FOR THE WRBP WATERLINE PROJECT
STABLER, WASHINGTON**

Recitals

WHEREAS, the Port of Skamania County contracted with GRADE WORX, LLC on April 20, 2018, to perform waterline installation at the Wind River Business Park located in Stabler, WA as defined in the bid proposal documents dated March 23, 2018; and


WHEREAS, The Port's Executive Director Pat Albaugh, has received the completion report from Project Manager Darrin Eckman of Tenneson Engineering;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY, that the Contract for the Wind River Business Park water line installation located in Stabler Washington on Bid Proposal, by Grade Worx, LLC for a total of \$278,769.01, including sales tax, is completed and accepted on Dec 18, 2018.

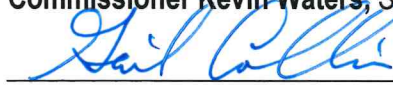
PASSED IN SESSION THIS 18th day of December 2018.

PORT OF SKAMANIA COUNTY COMMISSIONERS


APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 19-2018

**A Resolution of the Board of Commissioners of the Port of Skamania County
Repealing Resolution 16-2018 and Accepting and Approving the Corrected 2019
Property Tax Levy**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of a public hearing held November 20, 2018 to consider the budget of the Port of Skamania County for the 2019 calendar year pursuant to RCW 84.55.120; and

WHEREAS, the Port of Skamania County Board of Commissioners after hearing and duly considering all relevant evidence and testimony presented, has determined that the Port District does require an increase in revenues from the regular property tax levy from the previous year, and does require the increase in property tax revenue resulting from the addition of new construction and improvements to property, or any increase in the value of state assessed property in order to discharge the expected expenses and obligations of the Port of Skamania County; and **WHEREAS**, the population of the Port District is less than 10,000; and

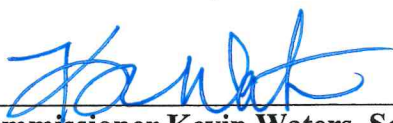
WHEREAS, Resolution 16-2018, adopted on November 20, 2019 had incorrect property tax information and the Board wishes to correct those figures by this Resolution.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF SKAMANIA COUNTY that:

1. Resolution 16.2018 is hereby repealed.
2. The Board authorizes a property tax levy for 2019 of \$309,236.64, which is the banked capacity since 1985 of \$45,101.66 for a total increase of 17.368% over 2018 and includes an increased amount, resulting from the addition of new construction and improvements to property, of \$3,757.70, and an increase amount in the value of state assessed property in the amount of \$707.00 dollars.

This Resolution PASSED IN REGULAR SESSION on this day 18th of December 2018.

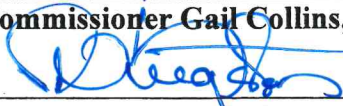
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director

Attest: I,  , EXECUTIVE DIRECTOR OF THE PORT OF SKAMANIA COUNTY, HEREBY DO CERTIFY THIS IS A DUPLICATE ORIGINAL AMENDMENT OF RESOLUTION NO. 19-2018.

PORT OF SKAMANIA COUNTY, WASHINGTON

RESOLUTION No. 19-2018

**A Resolution of the Board of Commissioners of the Port of Skamania County
Repealing Resolution 16-2018 and Accepting and Approving the Corrected 2019
Property Tax Levy**

Recitals

WHEREAS, the Port of Skamania County Board of Commissioners has properly given notice of a public hearing held November 20, 2018 to consider the budget of the Port of Skamania County for the 2019 calendar year pursuant to RCW 84.55.120; and

WHEREAS, the Port of Skamania County Board of Commissioners after hearing and duly considering all relevant evidence and testimony presented, has determined that the Port District does require an increase in revenues from the regular property tax levy from the previous year, and does require the increase in property tax revenue resulting from the addition of new construction and improvements to property, or any increase in the value of state assessed property in order to discharge the expected expenses and obligations of the Port of Skamania County; and **WHEREAS**, the population of the Port District is less than 10,000; and

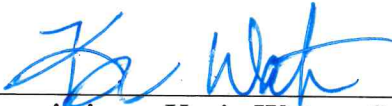
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This Resolution PASSED IN REGULAR SESSION on this day 18th of December 2018.

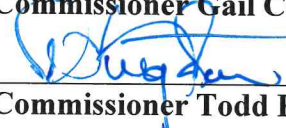
APPROVED BY:



Commissioner Kevin Waters, Secretary (District 1)



Commissioner Gail Collins, President (District 2)



Commissioner Todd Kingston, Vice-President (District 3)

ATTEST:



Pat Albaugh, Executive Director